

WILLIAM & MARY

BOARD OF VISITORS
EXECUTIVE COMMITTEE
DRAFT MINUTES

MAY 17, 2024

ROOM 302 – BLOW MEMORIAL HALL

COMMITTEE MEMBERS PRESENT

Hon. Charles E. Poston, Chair
Ms. Barbara L. Johnson, Vice Chair
Ms. Ardine Williams, Secretary

Mr. S. Douglas Bunch
Mr. C. Michael Petters
Mr. John P. Rathbone

COMMITTEE MEMBERS ABSENT

Ms. Cynthia E. Hudson

OTHER BOARD MEMBERS PRESENT

Mr. Kendrick F. Ashton, Jr.

Mr. Stephen J. Huebner

OTHERS PRESENT

Dr. Katherine A. Rowe, President
Dr. Peggy Agouris, Provost
Ms. Carrie S. Nee, University Counsel
Mr. Sean C. Hughes, Associate Vice President for Business Affairs
Ms. Tawanda Johnson, Chief Human Resources Officer
Mr. Jacob P. Long, Associate Vice President for Budget & Financial Planning
Mr. Brian D. Mann, Director of Athletics
Mr. Dan Pisaniello, University Architect
Dr. Carlane Pittman-Hampton, Chief of Staff
Mr. Brian W. Whitson, Chief Communications Officer
Ms. Suzanne C. Clavet, Director of University News & Media
Mr. Michael J. Fox, Secretary to the Board of Visitors
Ms. Jessica Walton, Deputy Secretary to the Board of Visitors
Mr. Tyler Cattini, Office of the President Intern
Mr. Peerawut Ruangsawasdi, Flat Hat Reporter

INTRODUCTORY REMARKS

Mr. Charles E. Poston, Rector, called the Executive Committee meeting to order at 10:32 a.m. and welcomed all who were present.

CAPITAL PROJECTS UPDATE

Mr. Poston asked Mr. Sean C. Hughes, Associate Vice President for Business Affairs, to provide an update on capital projects underway.

Mr. Hughes provided an overview of the internal process improvements underway within Business Affairs. He highlighted the improvements made to the university record keeping system, e-Builder, and noted that the system will contain information regarding Board authority, debt approval, scope of the project, and initial authorization requirements.

Mr. Hughes concluded his presentation by noting that the Kaplan Arena project is projected to be completed in September 2025 and the entire project, including the Mackesy Sports Performance Center, is scheduled to be completed in December 2025.

Dr. Katherine A. Rowe, President, gave an overview of **Resolution 1**: Delegate Naming Authority to the President in Advance of Board of Visitors Naming Action. Mr. Poston asked for a motion. The motion was made by Ms. Ardine Williams, seconded by Mr. John P. Rathbone, and approved by voice vote.

CLOSED SESSION

Ms. Williams moved the Executive Committee convene into closed session pursuant to Virginia Code Sections: §2.2-3711.A.1 for consideration of prospective candidates for the positions of Executive Vice President for Finance & Administration and the Dean of the New School and the terms of appointment of individual faculty as well as the Presidents of William & Mary and Richard Bland College; and §2.2-3711.A.8 for consultation with legal counsel regarding litigation risks and regulatory compliance; compliance matters. Motion was seconded by Mr. C. Michael Petters and approved by roll call vote – 6-0 – conducted by Mr. Fox. Ms. Cynthia E. Hudson was not present for the meeting.

At that time the Committee and Board members, President, Provost, and University Counsel entered the closed session meeting at 10:40 a.m.

RECONVENED OPEN SESSION

Following the closed session, the Committee returned to open session at 11:19 a.m. Ms. Williams moved that the Committee certify by roll call vote that, to the best of each member’s knowledge, only matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed, and only matters identified in the motion to have the closed session were discussed. Motion was seconded by Ms. Johnson and approved by roll call vote – 6-0 – conducted by Mr. Fox. Ms. Hudson was not present for the meeting.

Ms. Williams moved that the Board authorize the Rector to approve the terms of appointment for the Executive Vice President for Finance & Administration and the Dean of the New School upon final recommendation from the President. The motion was seconded by Ms. Barbara L. Johnson and approved by voice vote.

Ms. ~~Barbara L.~~ Johnson, on behalf of the Provost, moved the appointment of Robert R. Martinez Jr., Ph.D., with academic tenure, to fill the position of Counselor Education, effective for the 2024-25 academic year. The motion was seconded by Ms. Williams and approved by voice vote.

Robert R. Martinez Jr., Ph.D. Associate Professor of Counselor Education,
effective 2024-25 academic year

A.A., Pasadena City College, 1999
B.A., Whittier College, 2002
M.S., California State University Los Angeles, 2006
Ph.D., North Carolina State University, 2015

University of North Carolina at Chapel Hill
Assistant Professor, 2016-2023
Wake Forest University
Visiting Assistant Professor of Counseling, 2015-2016
North Carolina State University
Assistant Director of TRIO Talent Search, 2011-2015
Supervisor of Vista AmeriCorps, 2013-2015
Instructor/Mentor Student-Athletes, 2012-2015

Los Angeles Unified School District
District School Counselor, 2007-2011
Vista Del Mar & Family Services
Multidisciplinary Assessment Team Clinician, 2005-2010
Vista Del Mar Child and Family Services
Family Facilitator Supervisor, 2004-2007
Residential Counselor, 2002-2004

ADJOURNMENT

There being no further business, Mr. Poston adjourned the meeting at 11:21 a.m.